



WAUKESHA COUNTY FAIR ASSOCIATION, INC.

2417 SILVERNAIL ROAD, PEWAUKEE, WISCONSIN 53072

(262) 544-5922

www.waukeshacountyfair.com

Aaron Schuett
President

Chrissy Gluege
Executive
Director

WAUKESHA COUNTY FAIR Farmers' Market CONTRACT AGREEMENT

JULY 20, 2023

CONTRACT DUE: _____

Vendor's Company/Business Name

TIN Number/Social Security Number

Vendor's Address, City, State, Zip Code

Seller's Permit Number

Representative's Address City, State, Zip Code (If different than above.)

Company/Business's Phone Number

Representative's Email Address **(REQUIRED)** & Fax Number

Representative's Phone Number

Signature of Representative – Acknowledge that I have read and understand the 2023 Rules/Regulations Handbook

Cellular Phone Number **(REQUIRED)**

Date

Non-profit Organizations – Tax Number

It is agreed that all rules/regulations and general information for the Waukesha County Fair as attached or provided on website are a part thereof and no agreement other than those contained herein shall be binding upon parties unless in writing and signed by an authorized representative of the Waukesha County Fair.

It is agreed that all vendors keep their exhibits in place through the completion of the event. **NO VENDOR MAY REMOVE AN EXHIBIT ANY EARLIER THAN 2:00 PM ON JULY 20th.** ANY VENDOR LEAVING PRIOR TO THE **2:00 PM** RELEASE TIME MAY NOT BE ALLOWED TO RETURN TO SUBSEQUENT WAUKESHA COUNTY FAIRS AND WILL CONSEQUENTLY FORFEIT THEIR SECURITY DEPOSIT.

It is further agreed that all of the balance shall accompany this contract agreement and that upon approval of the contract agreement, there will be no refunds of exhibit fees or deposits. All fees will be returned to those applicants whose contract agreement has not been approved

A fifty-dollar (\$50) deposit for each booth will be required, in CASH ONLY, at check-in, to guarantee your booth will remain open and staffed until release time. The deposit will be returned to you at release time provided your booth has remained **open, intact, staffed during open hours and totally cleaned up.**

Map layout is subject to change at any time based on unknown circumstances that could arise. Booth space/map layout is made solely by the Farmers' Market Agent and Commercial Committee and exact booth location is NOT allowed to be disclosed until day of vendor check-in. **NO EXCEPTIONS. Vendor Check-In times begin at 7:30 AM and no later than 8:45 AM. Booth space is on grass between (2) parking lots. Vehicles are NOT allowed on grass at any time. Driving on the grass will be a default as far as your contract.**

Outside.....A 10' x 10' space is \$50
(Additional space can be added by 5" increments at \$25 for each 5')

Booth Details & Totals: _____

Each booth is a 10' x 10' space unless discussed with the Farmers Market Agent in advance.
Do you plan to hold a contest, drawing, or raffle? ___ Yes ___ No

Physical description of Exhibit or Display. Please include a photo of your booth or display.

List and describe all products to be sold or displayed and attach samples of handouts. Please be specific. Each product to be sold **MUST** be listed clearly. ("Same as last year" or "Etc." is not acceptable).

I have read the above contract, 2023 Commercial Farmers Market Rules & Regulations, and agree to all terms that the Waukesha County Fair Association has stated.

Name of representative – Printed

Signature of representative

Date

The above vendor has been accepted to participate in the Farmers Market of the 2023 Waukesha County Fair, to be conducted at the Waukesha County Exposition Grounds, 1000 Northview Road, in Waukesha, Wisconsin 53188, opening at 9:00 AM Thursday, July 20th and running through 2 PM.

Date Accepted: _____

Accepted and Approved By: _____

Representative for Waukesha County Fair

(rev 02/2023)

*All vendors must furnish Certificates of Insurance for general liability with limits of \$1 million per occurrence, food vendors shall also have product liability, naming the Waukesha County Fair Association 2417 Silvernail Road Pewaukee, WI 53072 **AND** Waukesha County Expo Grounds 1000 Northview Road Waukesha, WI 53188 as an additional insured.

Payment with Credit Card

First Name (as it appears on card): _____

Last Name (as it appears on card): _____

Credit Card # _____

Please Circle One: VISA AMEX MASTERCARD DISCOVER

Expiration _____ Zip Code: _____ Security Code: _____