



# COMPETITIVE EXHIBITS VOLUNTEER OPPORTUNITIES

Please contact Charity Guzman for more information:  
charity@waukeshacountyfair.com or 262-391-6426

- 1. SUPERINTENDENT – Year round**
  - a. MEDIUM DUTY, WALKING, MEDIUM LIFTING
  - b. Role: Attend 6 meetings per year, supervise your project area, attend judging for your area, recruit helpers for judging and during Fair
  - c. Current Needs: Junior (Clothing, Computers & Electricity, Cultural Arts, Family & Child Development, Flowers & Plants, Home Environment, Knitting & Crocheting, Woodworking), Open (Clothing, Fine Arts, Home Environment, Knitting & Crocheting), Open Foods
- 2. BUILDING MOVE IN – Sunday before Fair**
  - a. HEAVY DUTY, WALKING, HEAVY LIFTING
  - b. Role: Help move & organize all displays from storage to the Arena building
- 3. BUILDING SET-UP – Sunday, Monday, and Tuesday before Fair**
  - a. MEDIUM DUTY, WALKING, MEDIUM LIFTING
  - b. Role: Move & organize display cases, hang signs, set up tables and chairs for judging
- 4. JUNIOR EXHIBITOR CHECK-IN – Monday and Tuesday before Fair**
  - a. LIGHT DUTY, SEATED POSITION
  - b. Role: Answer exhibitor questions as they enter, check-in exhibitor and distribute judging numbers
- 5. JUNIOR CLERK – Monday and Tuesday before Fair**
  - a. LIGHT DUTY, SEATED POSITION
  - b. Role: Record judge's score in the judging book, attach ribbons/stickers to scored projects
- 6. JUNIOR EXHIBIT DISPLAY SET-UP – Monday and Tuesday before Fair**
  - a. LIGHT DUTY, WALKING, LIGHT LIFTING
  - b. Role: Move exhibits from judging table to display areas, help arrange displays
- 7. OPEN OR SENIOR CLERK – Wednesday**
  - a. LIGHT DUTY, SEATED POSITION
  - b. Role: Record judge's score in the judging book, attach ribbons/stickers to scored projects
- 8. OPEN/SENIOR EXHIBIT DISPLAY SET-UP – Wednesday after judging**
  - a. LIGHT DUTY, WALKING, LIGHT LIFTING
  - b. Role: Help arrange displays, hang quilts
- 9. EXHIBIT WATCHER – Any time during Fair**
  - a. LIGHT DUTY, SEATED POSITION OR WALKING
  - b. Role: Watch over exhibits to make sure attendees do not touch, move, or eat exhibits
- 10. EXHIBIT RELEASE PREP & RELEASE – Sunday 6:50pm – 8:00pm**
  - a. LIGHT DUTY, WALKING, LIGHT LIFTING
  - b. Role: Assist superintendent in taking down hanging entries, return entries to exhibitors
- 11. EXHIBIT TEAR DOWN – Sunday starting 7:30pm**
  - a. MEDIUM DUTY, WALKING, MEDIUM LIFTING
  - b. Role: Dismantle displays and signs, pack for moving
- 12. BUILDING MOVE OUT – Monday after Fair**
  - a. HEAVY DUTY, WALKING, HEAVY LIFTING
  - b. Role: Help move all displays from Arena building to storage

## MISSION STATEMENT

"To provide a quality family event which preserves our rural heritage and is dedicated to education and entertaining all ages in Waukesha County and surrounding communities."



# OTHER WAUKESHA COUNTY FAIR VOLUNTEER OPPORTUNITIES

Please contact Chrissy Gluege for more information:  
info@waukeshacountyfair.com or 262-544-5922

- 1. ACTION CENTER COMMITTEE – Year round**
  - a. HEAVY DUTY, WALKING, HEAVY LIFTING
  - b. Role: Attend 3 meetings per year, prep Action Center arena for truck & tractor pulls and demo derby
- 2. CAR SHOW COMMITTEE – Year round and Sunday 11:00am – 8pm**
  - a. LIGHT DUTY, WALKING & STANDING, LIGHT LIFTING
  - b. Role: Attend 3 meetings per year, assist with parade organization, assist with judging
- 3. COMMERCIAL/VENDORS COMMITTEE – Spring Through August**
  - a. LIGHT DUTY, WALKING & STANDING, LIGHT LIFTING (some positions)
  - b. MEDIUM DUTY, WALKING & STANDING, MEDIUM LIFTING (some positions)
  - c. Role: Attend 4 meetings, assist with sourcing new vendors, assist with vendor paperwork, assist with vendor check-in Monday and Tuesday before Fair, assist with pipe and drape set-up and take-down, assist with vendor needs during the Fair, assist with vendor check-out on Sunday
- 4. ENTERTAINMENT COMMITTEE – Spring through Fair**
  - a. MEDIUM DUTY, WALKING & STANDING, MEDIUM LIFTING
  - b. Role: Assist with setting up side stages, assist Director
- 5. GROUNDS – Friday before Fair through Monday after Fair**
  - a. HEAVY DUTY, WALKING, HEAVY LIFTING
  - b. Role: Assist with signage, equipment set-up and tear down.
- 6. LIVESTOCK SET-UP – Friday before Fair through Tuesday before Fair**
  - a. HEAVY DUTY, WALKING, HEAVY LIFTING
  - b. Role: Assist with pen set-up, fencing set-up, and equipment set-up.
- 7. LIVESTOCK AUCTION – Friday of Fair**
  - a. LIGHT DUTY, WALKING & STANDING, LIGHT LIFTING
  - b. Role: Assist Auction committee and general public as needed.
- 8. LIVESTOCK TEAR DOWN – Sunday evening of Fair and Monday after Fair**
  - a. HEAVY DUTY, WALKING, HEAVY LIFTING
  - b. Role: Assist with pen take down, fencing take down, and equipment take down.
- 9. PARKING – Wednesday through Sunday of Fair**
  - a. LIGHT DUTY, WALKING & STANDING, LIGHT LIFTING
  - b. Role: Assist with directing traffic in parking lots.
- 10. PICNICS – Wednesday through Sunday of Fair**
  - a. HEAVY DUTY, WALKING, HEAVY LIFTING
  - b. Role: Assist with planning or coordination of company picnics, assist with moving and organizing tables and chairs.
- 11. SPECIAL EVENTS**
  - a. MEDIUM DUTY, WALKING & STANDING, MEDIUM LIFTING
  - b. Role: Assist with setting up stage and events, assist Director.

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